



MINUTES

Present Mr T Auckland, Mr T Mears, Mr P Smelt, Ms A Williams

Clerk Mrs C Coupland

1. Apologies for absence

Apologies were received from Mr S Leigh.

2. Minutes of the meeting held on 01.12.07.

Resolved:

- **That these be accepted as a correct record.**

3. Matters arising

There were no matters arising.

4. Membership Determination

There is a current vacancy for a parent governor given that the term of office for Ms Oates ended in April 2009. Several expressions of interest for this position have been made, and a parent has returned a candidate pro-forma – Ms Alison James.

The term of office for the student representatives are also to expire on 03.07.09. Mr Connor Darnbrook has assumed the role of Student Union President and student governor. A further elected student member is to be nominated as a student governor by the Student Union at a later date. The committee also considered how to encourage student attendance and participation at the full corporation meetings. It was recognised that support was necessary for the student governors in understanding their role within the Corporation. The Principal advised the committee that Mr Declan O'Neill (staff governor) is also the Student Liaison Officer and has expressed a willingness to assume the role of mentor to the student members.

The Principal also proposed to the Committee that new student governors are encouraged and supported to access appropriate student governors training courses.

Two other member vacancies still remain. The previous Clerk has approached several potential new members regarding membership of the Board.

Resolved:

- **That an approach is to be made by the Clerk to the Student Council for a further Student Governor nomination**
- **The Clerk is to make enquiries with the NUS about Student Governor training**
- **To recommend to the Corporation:**

that Alison James be appointed as a parent member in accordance with Instrument 2(1)(c) for a term of office of two years ending 30 June 2011.

that Conor Darnbrook be appointed as a student governor in accordance with Instrument 2(1)(f) for a term of office of one year ending 30 June 2010.

In addition:

- **Given the number of member vacancies, The Chair of the Search Committee is to approach the Corporation and ask for any potential nominations which can be considered by the Committee.**
- **The Clerk to contact Tony Mears on ideas for potential members. Particular attention is to be given to the recruitment of a new member with a financial background for the Audit Committee.**
- **Mr O'Neill is to assume the role of mentor to the Student Corporation Members.**

5. Any other business

- Skills audit.

It was agreed that an annual skills audit is necessary for committee membership and for input into succession planning for vacancies. Mr Mears offered assistance with this area given his relevant experience and background.

Resolved:

- **That the Clerk is to contact Mr Mears to take this item forward. The Corporation will be advised of the intention to undertake an annual skills audit.**

- Future Search Committee meetings

The Members agreed that regular Committee meetings were needed to enable proactive reviews of membership and other governance matters

Resolved:

- **Future Search Committee meetings will take place at 5pm before every full Corporation meeting, unless cancelled 48 hours in advance. The Clerk to keep members informed.**

6. Determination of confidentiality

No items were determined as confidential

7. Date of next meeting

24th September 2009 at 5pm