



## **HUDDERSFIELD NEW COLLEGE FURTHER EDUCATION CORPORATION**

### **TERMS OF REFERENCE FOR THE F&GP COMMITTEE:**

The terms of reference for the Finance and General Purposes Committee are as follows:

- 1.** To make recommendations to the Corporation on:
  - a) The annual estimates of recurrent income and expenditure;
  - b) Major capital expenditure requirements, including loans.
- 2.** To monitor actual income and revenue expenditure, cash and capital expenditure and advise the Corporation accordingly.
- 3.** To monitor and review arrangements for maintaining solvency, safeguarding assets and the effective and efficient use of resources and making recommendations relating thereto.
- 4.** To review the College's investment and borrowing policies, and advise the Corporation.
- 5.** To consider issues relating to the College Estates and to consider the financial implications of the college Accommodation Strategy, and to make recommendations to the Corporation.
- 6.** To consider the financial targets contained within the Strategic Plan, and make recommendations to the Corporation.
- 7.** To review each year the tuition and other fees and the college fee remission policy, and make recommendations to the Corporation.
- 8.** To consider issues not remitted to any other committee.

**9.** To receive and review Health and Safety reports from the Principal, and to make recommendations to the Corporation.

**10.** To determine the pay and conditions framework for holders of posts other than senior posts.

**11.** To advise the Corporation on the selection and appointment policy for staff and on all matters relating to the Conditions of Service for all employees of the Corporation.

**12.** To advise the Corporation on the policies and procedures for employment, discipline and grievance for all staff, other than for senior post holders.