



Name of applicant: _____

Student reference number (if known): _____

Appeal submitted by (tick as relevant):

☐ Student ☐ Parent/Carer ☐ Other, please specify: _____

Section 1

Please use this space to tell us why you are appealing the College's decision to not offer a place at interview. We recommend you read the Admissions Policy, appeals section ahead of completing this section. If you do not have enough space, please continue on to an additional page or alternatively submit this as a standalone document.

Section 2

To be completed by the applicant only

Please write a short supporting statement (no more than 100 words) about why you believe that HNC is the right College for you and your vision for the future. We also recommend that you look at the Fitness to Study Policy and ABC expectations so that you can understand what would be expected of you as a potential student, to help you decide if and why HNC is the right environment for you. Please be aware that this is in addition to section 1 of this form where you will complete your statement about why you believe the no offer of a place is an incorrect decision.

Signed by applicant _____ Dated: _____

Please specify which course(s) you would wish to study at HNC should your appeal be upheld. We recommend that you check the published entry criteria for your proposed study programme as we are unable to make an offer should your predicted grades not meet our entry criteria. Please note that we are unable to adjust your request post the applicant course change deadline of 20 March 2024.

Courses:

Appeal checklist

Before submitting your appeal, please ensure you have completed the following:

- ☐ Statement regarding why you are appealing the decision not to make a conditional offer of a place.
- ☐ Applicant statement
- ☐ Supporting evidence enclosed (as relevant)

Supporting evidence

All appeals must be accompanied by supporting evidence as relevant that clearly demonstrates that the reasons leading to the no offer of a place would not be a factor should an applicant proceed to enrol at HNC. This may include, but is not limited to, medical information, an updated reference from school, or a register breakdown.

Please note that any appeal that states attendance has improved must be accompanied by an updated register breakdown from school. If you do not submit any new evidence, the outcome of your appeal will be based on the information we do hold.

Type of evidence enclosed:

- ☐ Updated register:
- ☐ Medical information:
- ☐ Other professional information (please specify)

Please submit this form and any supporting evidence to studentservices@huddnewcoll.ac.uk, you must ensure you include the word 'Appeal' in the subject line of your email.